

This Notice Expires 30 August 1973

NATIONAL PHOTOGRAPHIC INTERPRETATION CENTER

NPIC NOTICE
NO. 18-4

TRAINING
2 July 1973

CIA-SPONSORED TRAINING AT LOCAL SCHOOLS
1973 FALL SEMESTER

1. The Central Intelligence Agency sponsors part-time academic training for its employees at local colleges and universities. If you wish sponsorship and tuition advance for the 1973 fall semester, please submit your Form 136 (Request for Training at Non-Agency Facility) to the Training Branch by Wednesday, 1 August 1973. We're sorry, but no exception can be made for tuition advance after that date.

2. If you cannot possibly submit your Form 136 before 1 August 1973, you will have to register with your own money. Then, to be reimbursed after you have received approval on Form 136 and registered, you must fill out Form 264 (Request for Advance of Funds). Submit this form along with your tuition receipt to the Training Branch.

3. If you have to register prior to 27 August 1973 and tuition is in excess of \$25, you may request an earlier tuition advance by submitting Form 281 (Request for Advance of Funds) along with the Form 136. If tuition is less than \$25 you will be reimbursed by submitting your receipt and Form 264.

4. You will be notified by the Training Branch if your course is approved. Tuition advances will be disbursed in Room 1N 707, Finance Branch, 27 August 1973. Accounting instruction will be given at that time.

5. Please note the following:

a. Approval for Agency sponsorship must be obtained prior to registration for a course.

b. Courses must be taken for credit and not for audit.

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c. Books are not included in Agency sponsorship.

6. To prevent delays, you should ensure that all items on the Form 136 are completed (objective, cover status, entrance-on-duty date, etc.). Also indicate whether you will be a graduate, undergraduate, or special student. If applicable, indicate if you are a resident or non-resident of state, and if the course is to be held on or off campus.

7. Attached for your information is a list of the fall registration dates for some of the local colleges and universities.



JOHN J. HICKS
Executive Director

STAT

Attachment: a/s

Distribution:
ALL CIA-NPIC EMPLOYEES

ADMINISTRATIVE - INTERNAL USE ONLY

1973 FALL SEMESTER
SCHEDULE--WASHINGTON AREA UNIVERSITIES AND COLLEGES

<u>SCHOOL</u>	<u>REGISTRATION</u>	<u>CLASSES BEGIN</u>
<u>American University</u>		
On Campus	6 - 8 Sep	10 Sep
Off Campus (Consult Off-Campus Schedule)	Various	
<u>Catholic University</u>	5 - 8 Sep	10 Sep
<u>Federal City College</u>	24 - 28 Sep	1 Oct
<u>George Mason University</u>	27 - 30 Aug	4 Sep
<u>George Washington University</u>		
On Campus	6 - 8 Sep	10 Sep
Off Campus (Consult Off-Campus Schedule)	Various	
<u>Georgetown University</u>	4 - 5 Sep	6 Sep
<u>Howard University</u>	29 - 31 Aug	4 Sep
<u>Montgomery College</u>	21 & 22 Aug	27 Aug
<u>Northern Virginia Community College</u>	24 - 26 Sep	1 Oct
<u>Prince George's Community College</u>	22 Aug	28 Aug
<u>University of Maryland</u>		
On Campus	27 - 28 Aug	29 Aug
Evening Session	4 - 7 Sep	10 Sep
Off Campus (Consult Off-Campus Schedule)	Various	
Pentagon (Consult Off-Campus Schedule)	Various	
<u>University of Virginia</u>		
(Northern Virginia Regional Center)	28 Aug - 12 Sep	17 Sep
<u>U.S.D.A. Graduate School</u>	20 - 29 Sep	1 Oct

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